

M-A PTA CSF

The **California Scholarship Federation (CSF)** promotes and recognizes high standards of scholarship in California schools.

Membership is based on academic qualifications. Membership is held during the semester following when the qualifying grades were earned and is for one semester only. In order to become a member, the student must submit an application each semester the student is eligible. A point system specified in the CSF State By-Laws establishes the membership requirements. To secure eligibility for CSF membership, a student must earn sufficient points from pre-approved course lists. The majority of the required membership points must come from University of California accepted course work.

The application and course list are self-explanatory on what courses are used and the limit of classes you can use in order to qualify. *(Please note the World Studies I is included in List III classes.)*

Life Membership is achieved by qualifying for at least four or more semesters in the last three years of high school. One semester must be during the senior year. 100% Membership is achieved by qualifying for six semesters in the last three years of high school.

Benefits of membership include the right to list CSF on college and scholarship applications, recognition at M-A Senior Awards Night and on the M-A Graduation Program. Members will receive a CSF certificate, and a tassel plus a gold cord for graduation day.

GENERAL DIRECTIONS	
CSF Application	<ul style="list-style-type: none"> ● Check with the California Scholarship Federation committee for the fall and spring dates for applications. ● Check with the California Scholarship Federation committee for any changes to the accepted course list
PTA Website Update	Contact PTA Website Communications Chair to have website updated <ul style="list-style-type: none"> ● Update the CSF Application dates for Fall and Spring ● Update the course list for Fall and Spring
Notifying Students	<ul style="list-style-type: none"> ● Print out CSF Applications and Course List ● Deliver CSF Applications and Course List to English teachers to hand out the week before the collection week
CSF Application Collection	<ul style="list-style-type: none"> ● Determine date of CSF Collection ● Contact Head Custodian Brien Oliver 650-444-3892 boliver@seq.org to request a table to be set up in front of the library the week of CSF Application collection ● Print out extra CSF Applications and Course Lists for collection table for the week ● Cash box with money to make change ● Double check daily submittals for accuracy and payment ● End of week complete all necessary forms to submit CSF Applications
CSF Application Collection Notification	BearNotes-by Wednesday midnight send out request for volunteers if needed. Online sign ups-add link for volunteers and donations

<p>CSF Application Collection Volunteers</p>	<ul style="list-style-type: none"> ● Contact PTA volunteer coordinators to send out volunteer request for PTA members ● BearNotes-by Wednesday midnight send out request for volunteers if needed. Online sign ups-add link for volunteers and donations
<p>CSF Application Submittals to CSF</p>	<ul style="list-style-type: none"> ● Verify all applications and payments are correct. ● Create list of all approved CSF Applicants ● Coordinate deposit of all cash and checks with the PTA Treasurer ● Coordinate payment by the PTA Treasurer for the CSF ● Complete all necessary paperwork to submit all M-A CSF Applications by the due date.